





2 hrs per fortnight		How to present information using appropriate software tools and techniques, inserting tables  Copyright / Plagiarism	<ul style="list-style-type: none"> <li>• identify the success criteria of a problem</li> <li>• create a basic plan to solve a problem</li> <li>• sequence instructions in a logical way</li> </ul>		Single table query Sorting data Report from simple query Boolean operators in queries Relational databases		
	Assessment	Practical Software task -: using tables in Word to summarise information (Types of Malware / Prevention)	Written test – all topics to date	Practical Programming task – design, write, test code to solve a problem	Written test – all topics to date	Practical IT task - TBA	Written test – all topics to date
	Outside of the Curriculum						