



Summer 2021 Results Information Notice

Queries, Concerns or Appeals

If you have any questions regarding your results or have concerns you should speak to someone on results day about your query so we can best support you.

You may also wish to visit our Summer Exams 2021 website which holds information on this year's results and how they were reached, as well as all previous communication including information on appeals. This can be found here: http://westcoventryacademy.org/exams_2021.aspx

If you have questions or queries after results day, or are considering an appeal, then in the first instance please read our **Appeals Policy** which can be found here:

http://www.westcoventryacademy.org/_userfiles/pages/files/letters_home/appealspolicy.pdf

Should you decide you want to proceed with an appeal you the student must fill in the first section of the JCQ Appendix B form and send it to the Summer 2021 exams email address:

Form: https://www.jcq.org.uk/wp-content/uploads/2021/06/JCQ_Appeals-Guidance_Summer-2021_Appendix-B.pdf

Email Address: summer2021exams@WestCoventryAcademy.org

Remember: The deadline for submitting a centre review for priority appeals ONLY is 16th August, so please contact us as soon as possible to ensure we can support you through the process. **A priority appeal is only for students applying to higher education who did not secure their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result.**

The deadline for all other appeals is 3rd September. **We are unlikely to respond to non-priority appeals until after this date.**

Certificates

Please note that certificates for your qualifications will be available for collection from the end of November. These will be available from the Main School Reception.

These certificates are important as they may be required as proof of your results in the future so please remember to collect them.

If you are unable to collect them yourself, you may nominate a third party, but we must have your authorisation in writing.

Certificates will be held for a further 12 months after which they may be destroyed. Should you require certificates after this time you should check if we have retained these, but if we no longer have these you will need to contact the Exam Boards directly for official confirmation of results.